

## Tipisa Lodge Standing Policies

In the interest of maintaining a flexible compilation of the traditions and methods of Tipisa Lodge, we, the Lodge Executive Committee (the "LEC"), in accordance with the Tipisa Lodge Rules, do hereby set forth these standing policies. The Lodge Standing Policies are designed to codify those aspects of lodge administration, which are not specified in the Lodge Rules. These standing policies will enable the LEC to make enlightened improvements to existing procedures.

Whereas the Lodge Rules may only be amended by a vote of the lodge membership, the Standing Policies may be amended by a vote of the LEC. While respecting the preeminence of the Lodge Rules, the Lodge Standing Policies are meant to complement those rules.

It is the sincere intent of the LEC that these policies will provide adaptive and viable guidelines that will continue to grow as our Lodge grows, while maintaining the integrity of our traditions.

<b>Name of Policy</b>	<b>Last Revised</b>
I. Creation or Revision of the Standing Policies	May 6, 1996
II. General Administration	May 6, 1996
III. Lodge Dues	February 2, 2009
IV. Lodge Committees	August 1, 2006
V. Financial Management	August 1, 2006
VI. Ordeal Administration	May 6, 1996
VII. Property of the Lodge	June 7, 1996
VIII. Lodge Awards	June 7, 1996
IX. Penalties	June 7, 1996

## **Tipisa Lodge Standing Policies**

### **I. CREATION OR REVISION OF THE STANDING POLICIES**

#### Policy A: CREATION OR REVISION OF A STANDING POLICY

A revision to these policies shall be made using one of the following methods:

- (1) The proposed revision shall be submitted in writing to all members of the LEC at least one week prior to the LEC meeting. Approval may be obtained at any regular or special meeting of the LEC. The approval of 2/3 of the voting members of the LEC in attendance shall be required for passage of the revision.
- (2) The proposed revision shall be submitted in writing to the chairman of the LEC. Approval may be obtained at any regular or special meeting of the LEC. The unanimous approval of the voting members of the LEC in attendance shall be required for passage of the revision.

Upon adoption, the standing policy will take effect immediately unless otherwise stated in the policy. Written notice of all changes to the Standing Policies shall be provided to all members of the LEC.

## **Tipisa Lodge Standing Policies**

### **II. GENERAL ADMINISTRATION**

#### Policy A: LODGE EVENTS

The lodge shall hold five regular events each year. A Spring Conclave shall be held during the month of March, primarily for the purpose of fellowship and training. A Service Weekend shall be held during the month of June, one week prior to the start of La-No-Che Summer Camp, primarily for the purpose of preparing camp and electing lodge and chapter officers. A Lodge Leadership Development Program shall be held in August for the purpose of providing intensive training to incoming lodge and chapter officers, chairmen, and advisors. A Lodge Banquet shall be held in August for the purpose of recognizing achievements of the lodge, chapters, and members. A Fall Fellowship shall be held during the month of September, primarily for the purposes of fellowship and training. Each lodge event shall be planned and coordinated by the Lodge Chief or his designee. In addition to the five lodge events, each chapter shall conduct a chapter Ordeal.

#### Policy B: WEEKEND EVENT LOCATION AND FOOD SERVICE

All regularly scheduled lodge weekends and chapter Ordeals shall be held on property owned by the Central Florida Council, B.S.A., unless permission to camp elsewhere is granted by the Scout Executive and by 2/3 of the voting members present at a meeting of the LEC. All such weekends held at La-No-Che Scout Reservation shall utilize the La-No-Che Food Services program for both breakfasts, lunch, and supper, unless exempted by the Scout Executive and by 2/3 of the voting members present at a meeting of the LEC.

#### Policy C: LODGE EXECUTIVE COMMITTEE MEETINGS

The LEC shall meet approximately once per month, as set forth in the lodge calendar, in order to handle business of the lodge.

#### Policy D: MANUFACTURED ITEMS FOR THE LODGE

The Lodge Chief shall be responsible for determining the supplier of all manufactured items for the Lodge except the standard lodge flap and standard lodge neckerchief. The supplier of the standard lodge flap and standard lodge neckerchief shall remain consistent from year to year unless a change is authorized by 2/3 of the voting members present at a regular or special meeting of the LEC. The current style of the lodge flap is Swiss embroidery.

# Tipisa Lodge Standing Policies

## III. LODGE DUES

### Policy A: GENERAL ADMINISTRATION

1. Dues shall follow the calendar year, expiring on December 31 each year.
2. The amount of dues is set in the Lodge Rules, and will be referred to as DUES FEE in this policy.
3. Dues may not be paid more than one year in advance.
4. Any chapter which collects lodge dues shall be responsible for enforcing all lodge dues policies, and shall be responsible to the lodge for all shortages of late fees.
5. The REINSTATEMENT FEE shall be \$5.
6. In order to make lodge membership as affordable as possible, it shall be the policy of Tipisa Lodge to maintain dues at the lowest level necessary to carry out the programs of the lodge.

### Policy B: DUES PAYMENTS

1. If an Arrowman's dues were current for the previous year:
  - a. If the Arrowman pays at or before the Spring Conclave, he must pay the DUES FEE.
  - b. If the Arrowman pays after the Spring Conclave, the Arrowman must pay the DUES FEE and the REINSTATEMENT FEE.
  - c. If the Arrowman pays after the end of Summer Camp, the Arrowman must also pay the DUES FEE for the following year.
2. If an Arrowman's dues were not current for the preceding year:
  - a. The Arrowman must pay the DUES FEE and the REINSTATEMENT FEE.
  - b. If the Arrowman pays after the end of Summer Camp, the Arrowman must also pay the DUES FEE for the following year.

### Policy C: DUES FOR NEW ARROWMEN

1. If a new Arrowman is inducted through an Ordeal before the Fall Fellowship, the Arrowman must pay the DUES FEE. The Arrowman will be current for the remainder of the year.
2. If a new Arrowman is inducted through an Ordeal after the Fall Fellowship, the Arrowman must pay the National Registration Fee and the DUES FEE. The Arrowman will be current for the remainder of the year, and the following year as well.

### Policy D: DUES FOR TRANSFERRING ARROWMEN

1. The Arrowman must provide proof of membership from his former lodge.
2. If the Arrowman transfers into the Lodge before the end of Summer Camp, the Arrowman must pay the DUES FEE. The Arrowman will then be current for the remainder of the year.
3. If the Arrowman transfers into the Lodge after the end of Summer Camp, the Arrowman must pay the National Registration Fee and the DUES FEE. The Arrowman will then be current for the remainder of the year, and the following year as well.

# Tipisa Lodge Standing Policies

## IV. LODGE COMMITTEES

### Policy A: ACTIVITIES AND SERVICE

1. Shall coordinate lodge service projects and Ordeal service projects for Ordeals held on Central Florida Council properties.
2. Shall seek out and suggest service project opportunities for the lodge and the chapters.
3. Shall record all lodge and chapter service projects, including a description, number of arrowmen providing service, and the total number of hours of service for each project, and shall provide a written report to the LEC on a monthly basis, listing the above information.
4. Shall consist of the lodge and chapter Activities and Service Chairmen and Advisors and any other members appointed by the Lodge Chief and Lodge Advisor.

### Policy B: AMERICAN INDIAN

1. Shall promote and facilitate activities to develop interest in American Indian dancing, drumming, singing, and crafts within the lodge.
2. Shall coordinate all lodge American Indian activities during section and national events.
3. Shall consist of the lodge and chapter American Indian Chairmen and Advisors and any other members appointed by the Lodge Chief and Lodge Advisor.

### Policy C: CAMPING PROMOTION

1. Shall update and issue a "Where to go Camping" book listing campsites in the Central Florida area, as directed by the Lodge Chief.
2. Shall coordinate with the Council Camping Committee to promote year-round camping and summer camp.
3. Shall consist of the lodge and chapter Camping Promotion Chairmen and Advisors and any other members appointed by the Lodge Chief and Lodge Advisor.

### Policy D: CEREMONIES

1. Shall conduct training for Ordeal and Brotherhood Ceremony teams.
2. Shall coordinate Ordeal and Brotherhood Ceremonies.
3. Shall maintain the lodge ceremonial ring and the supplies associated with the ceremonies.
4. Shall conduct an evaluation of chapter ceremonial teams at the Fall Fellowship and Spring Conclave each year. The team with the highest rating at the Spring Conclave shall be given the opportunity to represent the lodge at the Section Conference ceremonial evaluation.
5. Shall consist of the lodge and chapter Ceremonies Chairmen and Advisors and any other members appointed by the Lodge Chief and Lodge Advisor.

### Policy E: FINANCE

1. Shall recommend an annual budget to the LEC no later than the first Monday in October.
2. Shall assist the Lodge Treasurer in maintaining records of the lodge finances and issuing reports of the financial status of the lodge.
3. Shall consist of the Lodge Finance Committee Chairman and Advisor, Lodge Treasurer and his Advisor, and other members appointed by the Lodge Chief and Lodge Advisor.

## **Tipisa Lodge Standing Policies**

### Policy F: FOUNDER'S AWARD

1. Shall be responsible for soliciting and accepting nominations for the Founder's Award.
2. Shall conduct an annual meeting to determine which, if any, members will receive the award that year. The award shall not necessarily be given every year. Rather, Tipisa Lodge presents the award from time to time to recognize continuous outstanding service over a long period of time.
3. Shall coordinate the presentation of the award.
4. Shall consist of active members of Tipisa Lodge who have received the Founder's Award from Tipisa Lodge, and any other members appointed by the Lodge Chief and Lodge Advisor. All members of this committee, youth and adult, shall be entitled to participate in the decisions of this committee. All members of this committee shall, by virtue of their membership on the committee, invalidate themselves from consideration as a candidate for the award in that year.

### Policy G: INDUCTIONS

1. Shall be responsible for training Unit Election teams, Brotherhood Counselors and Elangomats.
2. Shall produce all paperwork required for Unit Elections (including youth and adult forms, team training packets, and a letter to Unit Leaders), Brotherhood (including the Brotherhood Manual, eligibility letter, certificates, and counselor's guidebook), Elangomats (including the Elangomat Handbook), and Ordeals (including Spirit of the Arrow booklets master copy, Administration Guide for the Ordeal, Ordeal Preparation Checklist, Ordeal Fee Breakdown, and Ordeal Report Forms).
3. Shall coordinate the Brotherhood process at Lodge Weekends and assist chapters as needed for Ordeals.
4. Shall coordinate the Unit Election process for the lodge, including the collection of the "Lodge Copy" of all unit election reports from each chapter prior to that chapter's call-out ceremony. If any elections are held after the callout, the lodge copy shall be submitted immediately after the election.
5. Shall ensure that members newly eligible for Brotherhood membership receive a letter encouraging them to do so.
6. Shall consist of the lodge and chapter Inductions Chairmen and Advisors and any other members appointed by the Lodge Chief and Lodge Advisor.

### Policy H: MEMBERSHIP

1. Shall assist the Lodge Secretary in maintaining membership records, collecting dues, and issuing dues cards.
2. Shall conduct registration at all Lodge Events and produce an attendance list for each event.
3. Shall notify all members when their dues have recently expired.
4. Shall consist of the Lodge and Chapter Membership Chairmen and Advisors, Lodge and Chapter Secretaries and Advisors, and any other members appointed by the Lodge Chief and Lodge Advisor.

### Policy I: PUBLICATIONS

1. Shall be responsible for editing, publishing, and distributing the lodge newsletter, *The Nimat*, on at least a quarterly basis.
2. Shall assist with the production of other lodge materials, as requested by the Lodge Chief.
3. Shall consist of the lodge and chapter Publications Chairmen and Advisors and any other members appointed by the Lodge Chief and Lodge Advisor.

## **Tipisa Lodge Standing Policies**

### Policy J: UNIT SERVICE

1. Shall be responsible for coordinating chapter Unit Service Committee members in teaching skills to units of Central Florida Council.
2. Shall produce and distribute all needed training materials for the Unit Service Committee.
3. Shall consist of the lodge and chapter coordinators and any members, especially those members between the ages of 18 and 35, appointed by the Lodge Chief and Lodge Advisor.

### Policy K: VIGIL HONOR

1. Shall be responsible for soliciting and accepting nominations for the Vigil Honor.
2. Shall conduct an annual meeting in accordance with the National Policies to determine those who shall receive the Vigil Honor.
3. Shall conduct all ceremonies of the Vigil Honor. Ceremonies shall be conducted by Vigil Honor members of the committee.
4. Shall consist of the Vigil Honor Chairman and Advisor and one youth member from each chapter who is not eligible to be selected for the Vigil Honor.

### Policy L: AD HOC COMMITTEES

1. Shall be created and dissolved by the Lodge Chief as needed for short-term projects.
2. Shall have a chairman and advisor who shall be members of the LEC throughout the duration of the committee.
3. Shall consist of members appointed by the Lodge Chief and Lodge Advisor.

# **Tipisa Lodge Standing Policies**

## **V. FINANCIAL MANAGEMENT**

### Policy A: LODGE BUDGET

The lodge Finance Committee shall solicit budget requests from committee chairmen and other members of the LEC and shall meet to create a recommended budget. That budget shall be presented to the LEC no later than the first Monday in October. The budget shall be discussed and approved no later than the December LEC meeting.

The annual budget of Tipisa Lodge shall be followed and adhered to by the lodge officers, committees, members and advisors. The indicated amounts of total expenses approved for each budgeted item shall not be exceeded without the prior approval of the LEC. Proposed changes to the approved annual budget shall be submitted in writing and shall be considered for approval by the LEC. If these changes are approved the budget shall be amended to implement the changes. No disbursement of Lodge funds shall be authorized or made unless the amount of such disbursement is set forth in the annual budget, or an amendment is passed by the LEC to approve such expenditures. Any account dependent on membership or attendance shall be automatically adjusted by the Treasurer to reflect those factors. Exceptions for unexpected situations may be authorized by unanimous approval of the Lodge Key 3.

### Policy B: DISBURSEMENT OF LODGE FUNDS

The disbursement of lodge funds shall be limited to the amounts set forth in the annual budget, or amendments thereto. Disbursement of lodge funds by the council staff shall be made only on the basis of submittal of a written request which has been approved by the Lodge Chief or Lodge Treasurer, and the Lodge Advisor or Lodge Staff Advisor. The disbursement shall be made in accordance with applicable council policies. The request shall contain a detailed description of the expense item, the payee, and the appropriate expense account identification number. A copy of each written request shall be provided by the requesting party to the Lodge Treasurer who shall be responsible for preparing and maintaining a record of all such disbursements. Exceptions for unexpected situations may be authorized by unanimous approval of the Lodge Key 3.

Disbursement of chapter funds by the council staff shall be made only on the basis of the submittal of a written request which has been approved by the Chapter Chief or Chapter Treasurer and the Chapter Advisor or Chapter Staff Advisor. The request shall contain a detailed description of the expense item, the payee, and the appropriate expense account identification number. A copy of the written request shall be submitted by the chapter to the Lodge Treasurer. Chapters shall be permitted to maintain a petty cash fund, which shall not exceed \$100, by drawing against the chapter's money in the lodge account.

### Policy C: LODGE ACTIVITY REPORTS

At the completion of any lodge event, the lodge officer or member in supervision of the event shall prepare and submit a written report of the outcome to the LEC. The activity report shall present a detailed summary covering the following:

- income
- expenses
- net financial outcome
- number of participants
- noteworthy issues concerning the planning, promotion and conduct of the activity
- recommendation of the planning, promotion, and conduct of similar activities in the future



## **Tipisa Lodge Standing Policies**

### **Policy D: FINANCIAL REVIEW**

An independent examination of the Lodge Financial Records may be conducted, at the discretion of the Lodge Key 3.

### **Policy E: CHAPTER ORDEAL FINANCIAL REPORTS**

Within six weeks after the completion of a Chapter Ordeal, the Chapter Chief shall submit a written report of the outcome to the LEC. The activity report shall present a detailed summary covering the following:

- income
- expenses
- net financial outcome
- number of participants
- noteworthy issues concerning the planning, promotion and conduct of the activity
- recommendation of the planning, promotion, and conduction of similar activities in the future

### **Policy F: REGISTRATION FEES**

All registration fees paid to the lodge shall be transferable to another lodge account, unless the lodge has incurred expenses or obligations with respect to such registration fees.

# Tipisa Lodge Standing Policies

## VI. Ordeal Administration

### Policy A: MANAGEMENT OF ORDEALS

Each chapter shall conduct an Ordeal each program year. The lodge may hold additional Ordeals, as determined by the LEC.

### Policy B: ORDEAL MEMBERSHIP REPORTS

No later than Saturday evening of each Chapter Ordeal, the chapter shall provide the following items to the designated lodge representative attending that Ordeal:

1. Complete roster of new members, including full name, address, city, state, zip code, telephone number with area code, date of birth, troop number or district/council position, district, and chapter.
2. Complete roster of new Brotherhood members, including full name, phone number, date of birth, and dues expiration date.
3. Complete list of members' dues payment collected by the chapter, including: full name, phone number, date of birth, date dues previously expired, amount of dues collected, and new dues expiration date.

### Policy C: NEW MEMBER SUPPLIES

Each chapter shall provide to each new member the following items: Ordeal sash, Ordeal flap, Order of the Arrow Handbook, dues card, and Lodge Planbook.

Each chapter shall provide the eight (8) Spirit of the Arrow (SOA) booklets for each new member. Booklet 7 shall be furnished to the lodge and mailed by the lodge when the member becomes eligible for Brotherhood. The other seven booklets shall be distributed by the chapter at the appropriate times.

The Lodge shall provide the Ordeal sash, Ordeal flap, and Order of the Arrow Handbook for the new members for as low a cost as possible, rounding up to the nearest increment of 25 cents over cost. These items shall be provided to the chapters after arrangements have been made for payment.

## **Tipisa Lodge Standing Policies**

### **VII. PROPERTY OF THE LODGE**

#### Policy A: LODGE BOX

1. The Lodge Box and associated inventory shall be properties of the lodge.
2. Shall be maintained by the Lodge Treasurer and the Lodge Treasurer Advisor.
3. Shall be open at all lodge weekends, chapter Ordeals held at Camp La-No-Che, and the Lodge Banquet.

#### Policy B: LODGE TIPI

1. The Lodge Tipi and the materials associated with the Tipi shall be the property of the lodge.
2. Shall be maintained by the Lodge Chief or his designee.

#### Policy C: LODGE DRUM

1. The Lodge Drum, its stand, and the equipment associated with the drum shall be the property of the lodge.
2. Shall be maintained by the American Indian Committee or the designee of the committee.

#### Policy D: LODGE TRAILER

1. The Lodge Trailer shall be the property of the lodge.
2. Shall be maintained by the Lodge Chief or his designee.
3. Shall be used to transport large items belonging to the lodge, including the Lodge Tipi and the Lodge Drum and stand.

#### Policy E: LODGE HISTORICAL DISPLAY

1. The Lodge Historical Display shall be the property of the lodge.
2. Shall be maintained by the Lodge Historian.

#### Policy F: LODGE PATCH DISPLAY

1. The Lodge Patch Display, containing one of every patch, neckerchief, pin, and ribbon produced by the lodge, shall be the property of the lodge.
2. Shall be maintained by the Lodge Historian or his designee.
3. Shall be present, if requested, at all lodge weekends, chapter Ordeals held at Camp La-No-Che, and the Lodge Banquet.

## **Tipisa Lodge Standing Policies**

### Policy G: MEMORABILIA DISPLAY

1. The memorabilia display, containing one of every item produced by the chapters or the lodge which is not part of the lodge patch display, shall be the property of the lodge. One of every chapter item shall be donated to the lodge patch or memorabilia display by the chapter.
2. Shall be maintained by the Lodge Historian or his designee.
3. Shall be present, if requested, at all lodge weekends and the Lodge Banquet.

### Policy H: LODGE FLAGS

1. All lodge flags shall be the property of the lodge.
2. Shall be maintained by the Lodge Chief or his designee.
3. Shall be present at every lodge weekend and at section events.

### Policy I: LODGE SIGNS

1. Every sign produced for Tipisa Lodge and containing the lodge name shall be the property of the lodge.
2. Shall be maintained by the Lodge Chief or his designee.

# Tipisa Lodge Standing Policies

## VIII. LODGE AWARDS

### Policy A: FOUNDER'S AWARD

1. Selected by: Founder's Award Committee (F.A.C.).
2. Eligibility: All dues-paid members of Tipisa Lodge except members of the F.A.C.
3. Selection method: Determined by F.A.C. with nominations solicited from the lodge membership.
4. Presentation: Time and place determined by the F.A.C.
5. Criteria: Special recognition awarded from time to time, not necessarily annually, for continuous outstanding service over a long period of time.

### Policy B: OUTSTANDING SERVICE AWARD

1. Selected by: LEC at the last LEC meeting prior to each Service Weekend.
2. Eligibility: All dues-paid members of Tipisa Lodge, including previous recipients of the award.
3. Selection method: LEC majority vote. The youth select the adult recipient and the adults select the youth recipient. In case of a tie, another ballot shall be cast. If the result is again a tie, both of the nominees (youth or adult) in that category shall receive the award.
4. Presentation: Lodge Banquet.
5. Criteria: Outstanding, high quality service during the past year.

### Policy C: VIGIL HONOR

1. Selected by: Vigil Honor Committee (V.H.C.).
2. Eligibility: In accordance with national guidelines.
3. Selection method: Determined by V.H.C., traditionally via a two-thirds vote, with nominations solicited from the lodge membership.
4. Presentation: Spring Conclave.
5. Criteria: In accordance with national guidelines.

### Policy D: MOST DEDICATED LODGE OFFICER

1. Selected by: Past Lodge Chief.
2. Eligibility: Successful service during the past year as Lodge First Vice Chief, Lodge Second Vice Chief, Lodge Secretary, Lodge Treasurer, or Lodge Historian.
3. Selection method: Discretion of the Past Lodge Chief.
4. Presentation: Lodge Banquet.
5. Criteria: Officer who performed the most exemplary service during his term of office.

### Policy E: MOST DEDICATED COMMITTEE CHAIRMAN

1. Selected by: Past Lodge Chief.
2. Eligibility: Successful service during the past year as a Lodge Committee Chairman.
3. Selection method: Discretion of the Past Lodge Chief.
4. Presentation: Lodge Banquet.
5. Criteria: Chairman who performed the most exemplary service during his term of office.

### Policy F: MOST DEDICATED ADVISORS

1. Selected by: Past Lodge Advisor.
2. Eligibility: Successful service during the past year.
3. Selection method: Discretion of the Past Lodge Advisor.
4. Presentation: Lodge Banquet.
5. Criteria: Advisors, typically two, who performed the most exemplary service during the past year.

## Tipisa Lodge Standing Policies

### Policy G: LODGE SPIRIT AWARD

1. Selected by: Not applicable.
2. Eligibility: Dues paid members of Tipisa Lodge.
3. Selection method: Not applicable.
4. Presentation: Lodge Banquet
5. Criteria: Completion of requirements specified in the Lodge Planbook, as established by the Lodge Chief.

### Policy H: FORTY HOURS OF SERVICE AWARD

1. Selected by: Not applicable.
2. Eligibility: Dues paid members of Tipisa Lodge.
3. Selection method: Not applicable.
4. Presentation: Lodge Banquet.
5. Criteria: Completion of requirements specified in the Lodge Planbook, as established by the Lodge Chief.

### Policy I: MICHAEL YOUNG INDIAN DANCER AWARD

1. Selected by: American Indian Committee (A.I.C.).
2. Eligibility: Dues paid members of Tipisa Lodge who have performed an American Indian dance during the year.
3. Selection method: Determined by the A.I.C.
4. Presentation: Lodge Banquet.
5. Criteria: Presented to the person who has most effectively promoted American Indian dancing within the lodge.

### Policy J: CHAPTER ACHIEVEMENT PROGRAM

1. Selected by: Past Lodge Chief.
2. Eligibility: Chapters of Tipisa Lodge.
3. Selection method: Published criteria for the award, as established by the Lodge Chief.
4. Presentation: Lodge Banquet.
5. Criteria: This program is developed and administered by the Lodge Chief in order to provide chapters with a focus for greatness and to recognize those chapters who have been successful at achieving their goals. The **Honor Chapter** award is presented to those chapters who have provided excellent and innovative programs throughout the course of the year. The **Best All Around Chapter** award is presented to the chapter that has best served its members through a high quality program developed by its visionary leadership.

### Policy K: LODGE EVENT AWARDS

1. Typical lodge event include:
  - a. Quest for the Golden Arrow
  - b. King's Cup
  - c. Most Spirited Chapter
  - d. Best Trained Chapter
  - e. Ceremonial Recognitions
2. Prior to the event, criteria for each award shall be presented by the event chairman to the LEC.

### Policy L: OTHER LODGE AWARDS

At the discretion of the Lodge Chief and Lodge Advisor, or of the LEC, other awards may be presented on behalf of the Lodge.

## **Tipisa Lodge Standing Policies**

### **IX. PENALTIES**

#### Policy A: PENALTIES FOR VIOLATIONS

Should a violation of the Lodge Rules, Lodge Standing Policies, or Lodge Policies occur, appropriate penalties may be imposed. These penalties may range from a private or public reprimand to expulsion from the lodge.

#### Policy B: IMPOSITION OF PENALTY

The penalty which shall be imposed shall be determined by a majority of the Lodge Chief, Lodge First Vice Chief, and Lodge Second Vice Chief, with agreement of the Lodge Advisor or Lodge Staff Advisor.

#### Policy C: APPEAL OF PENALTY

Penalties imposed as described above may be appealed to the LEC, which may modify or eliminate the penalties by a majority vote of the voting members in attendance.